CARING COMMUNITY GRANTS PROGRAM APPLICATION GUIDE

APPLY BETWEEN JANUARY 18 – FEBRUARY 19, 2021

About the Whistler Community Foundation

Founded in 1999, the Whistler Community Foundation manages donations as long term investments, grants money to local charities and engages the community through Whistler's Vital Signs. The Board of Directors takes recommendations from grants committees regarding ways in which to direct available funds. The Executive Director manages the process of grant making and is available for questions by emailing info@whistlerfoundation.com.

About the Caring Community Grants Program

The Caring Community Grants are divided into four categories:

- Whistler Community Grants
- Pemberton and Area Community Grants
- Social Care Grants
- Whistler Youth Grants

Focus Area

In 2021 the Whistler Community Foundation is focusing on providing support to address issues related to Racial Equality, Vital Signs, and Sustainable Development Goals.

Racial Equality

In support of charities and individuals in our community who commit to anti-racism work, preference will be given to organizations who are Black, Indigenous, or People of Colour (BIPOC) lead (employees, leadership positions and/or board members), or provide programs and support to BIPOC community. Please self-identify in your application.

This focus is designed to help organizations take next steps in the journey to becoming more equitable in practice, policy, leadership, and impact of their services and programs. This focus area of granting one small concrete action. There are many different actions the Foundation will consider as we work to build a race equity strategy; however, we felt it was important to start with this step now. Our hope is that it empowers work to happen in our community and starts much-need critical conversations.

We recognize that some local charities doing important work for the community will not be BIPOC lead and we would like to encourage all organizations to apply.

Whistler's Vital Signs

Whistler's Vital Signs uses local knowledge to measure the vitality of our community and support action. Local data gathered through the program is used to support evidence-based, locally relevant solutions to improve the quality of life at the community level.

Whistler's Vital Signs aims to inspire civic engagement, to provide focus for public debate, and to help a range of actors take action and direct resources where they will have the greatest impact.

Sustainable Development Goals

The United Nations' Sustainable Development Goals (SDGs) are a universal framework and plan to achieve a better and more sustainable future for all. These goals address global challenges including those related to poverty, inequality, climate, environmental degradation, prosperity, and peace and justice. Global collaboration and local action aim to achieve each goal by 2030 in a pledge to ensure no one is left behind. Community foundations across Canada are committed to champion the SDGs through action and education. The SDG framework allows Whistler to measure local data against common global indicators.

The SDGs were considered in determining the areas of focus in this grant application.

Inclusive Community (belonging)

GOAL 5: Gender Equality

GOAL 10: Reduced Inequality

Housing

GOAL 1: No Poverty

Learning (all ages)

GOAL 4: Quality Education

Health & Wellness (all ages)

GOAL 1: No Poverty

GOAL 2: Zero Hunger

GOAL 3: Good Health and Well-being

Arts, Culture, & Recreation

GOAL 3: Good Health and Well-being

GOAL 8: Decent Work and Economic Growth

Safety & Security

GOAL 16: Peace and Justice Strong Institutions

Whistler Community Grants

Whistler Community Grants support projects and programs taking place in the Whistler region and benefiting the local community. Grants are made possible by the Community Fund, the American Friends of Whistler Fund, and the Whistler Blackcomb Foundation Fund. Grants up to $3,000 will be awarded to projects that focus on making a significant difference in improving the quality of life for community members, with a focus on children, youth and families. Applications benefiting other areas will also be considered.

Pemberton and Area Community Grants

Pemberton and Area Community grants support projects and programs taking place in Pemberton, Mount Currie and surrounding areas. Grants are made possible by the Pemberton Community Fund and the Pemberton Community Endowment Fund. Grants up to $3,500 will be awarded that focus on supporting the creation of long-term legacies for the community.

Social Care Grants

Social Care grants support projects and programs taking place in the Sea to Sky corridor that focus on the health, economic and social well-being of children, youth, families, seniors or other segments of society. Social Care grants are made possible by the Jill Ackhurst Social Action Fund. Grants up to $3,000 will be awarded.

Whistler Youth Grants

Whistler Youth Grants support programs that benefit local youth or are conducted by local youth. Whistler Youth Grants are made possible by the Whistler Youth Foundation Fund. Grants up to $1000 will be awarded.

Eligibility:

Applicants must have Canadian charitable status or be a qualified donee under the Income Tax Act. Grants are not awarded to individuals or businesses. If your organization is not a registered charity, please refer to the Applicants who are not registered charities or qualified donees on page 4.

Projects or programs must be for the benefit of the local community.

Grants are awarded for definite purposes and outcomes covering a specific period of time.

Key Elements for Success:

The Whistler Community Foundation seeks to fund projects that focus on the following characteristics:

Creating Impact

- seek to achieve a clearly articulated, measurable impact on the community

- work to address the root causes of difficult issues and apply strategies for long term solutions

- respond to a demonstrated need- applicants may refer to Whistler's Vital Signs reports for direction

Building Connections

- increase community connections through strengthening partnerships and collaboration
- show evidence of local support for your project

Supporting Inclusiveness and Equality

- target vulnerable individuals and populations and strengthen inclusion
- involve those directly impacted by the project/program in the plans and evaluation if possible

What types of projects are not funded?

- Retroactive funding
- Debt
- Activities for direct religious purposes
- General fundraising campaigns
- Any activities that are discriminatory or service the interests of the members of an applicant organization to the exclusion of the community at large.

The Application Process

ALL GRANT APPLICATIONS MUST BE RECEIVED BY FEBRUARY 19, 2021.

The Caring Community Grants Program uses an online application process:

If you've used the grant portal previously, log in and begin your application. If you are a first time applicant, please create your online profile to apply. You will use the system to submit your application, your grant agreement, and your grant reports. If you would prefer to do your application orally, please email info@whistlerfoundation.com by February 1st so we can accommodate your request.

All applications will be thoroughly assessed by Grants Committees. The Grants Committees will recommend project funding to the Foundation's Board of Directors who will have final approval. All applicants will receive written notification of the Foundation's decision and if successful, the terms and conditions of any grant that has been awarded by the end of March 2021.

Applicants who are not registered charities or qualified donees:

Under the Income Tax Act, as a public foundation, the Whistler Community Foundation can only grant to registered charities or qualified donees. If you are not a registered charity or qualified donee, you can seek a charitable partner to form a documented partnership in carrying out the application and grant.

A registered charity or qualified donee who has partnered with a non-qualified donee for the delivery of a program or project must be willing to act as the lead partner and is in effect taking on the project as part of its own operations and employing the applicant as its agent. The registered charity must be willing to assume the legal and financial responsibility for the project. Please consult the Canada Revenue Agency website for details regarding Charity/Non Charity Partnerships.

After a grant has been approved:

- Payments will be processed upon receipt of:
  - a signed Grant Agreement
  - written confirmation that all conditions have been met (if conditions are placed on your grant)
- The Whistler Community Foundation will disburse 100% of the grant upon receipt of the signed Grant Agreement for grant amounts less than $20,000. You may be contacted by a representative from the Grants Committee to arrange for the presentation of a cheque to your organization.
- A final report in the year the funds are granted is essential to be eligible for future funding.
- The Whistler Community Foundation requests the following from grant recipients:
  - To ask for assistance if needed. The WCF is committed to supporting our grant recipients throughout the grant cycle so if you have any questions or concerns please reach out.
  - To be kept informed. We encourage grant recipients to communicate openly with us and keep us informed of your progress. We understand that sometimes organizations must adapt their programs in order to achieve the desired outcomes. The Foundation supports innovation and wants to help you maximize the impact of your programs.
  - Proper fiscal management;
  - Thorough and well-planned project evaluation;
  - Final reports through online system submitted in a timely manner (financial reconciliation and description of project outcomes);
  - Public recognition of the support received from the Whistler Community Foundation including proper use of logo;
  - Foundation Board, staff or grants committee volunteers be given the opportunity to make site visits, if circumstances permit;
  - Provide stories that demonstrate the impact of your project or program. Stories may take the form of videos, narratives, collages, photo essays, poems or other creative endeavors. Tell your stories in a way that is meaningful to you and the participants in your program.

Have Questions?

Please contact info@whistlerfoundation.com to discuss further.